

# Application for a new account

## CT Junior Individual Savings Account (CT JISA)

- This application form is an offer to enter into an agreement with Columbia Threadneedle Management Limited ("Columbia Threadneedle") for a CT JISA
- This application form only relates to the CT Junior ISA, which is a stocks and shares ISA only. There are separate forms for other savings products managed by Columbia Threadneedle Investments. Forms for other products can be found on our website [ctinvest.co.uk/documents](http://ctinvest.co.uk/documents)
- If you have an existing CT Junior ISA and would like to set up or change an existing Direct Debit or make a lump sum, you can do this online at [ctinvest.co.uk/login](http://ctinvest.co.uk/login) or by using the CT ISA Top Up Form available from [ctinvest.co.uk/documents](http://ctinvest.co.uk/documents) or by calling 0345 600 3030\*
- Only someone with parental responsibility can be the registered contact for this account, although friends and family can still make contributions
- You can apply online at [ctinvest.co.uk/login](http://ctinvest.co.uk/login) Further application forms can be downloaded from our website at [ctinvest.co.uk/documents](http://ctinvest.co.uk/documents). You can also email us at [investor.enquiries@columbiathreadneedle.com](mailto:investor.enquiries@columbiathreadneedle.com) or call 0345 600 3030\*.

- Before making your investments, please ensure that you have read the latest Key Information Documents (KIDs) for your preferred investment(s), and the Pre-Sales Cost & Charges Disclosure for your Savings Plan. These documents can be found at [ctinvest.co.uk/documents](http://ctinvest.co.uk/documents). Paper copies can be provided on request.

Please complete the form in block capitals and in black ink.

Please return the form to:

Columbia Threadneedle Management Limited  
PO Box 11114  
Chelmsford  
CM99 2DG

24DLU/1  
07/25

### Part 1 Personal details

Please ensure you supply your address, date of birth, nationality and National Insurance number – all are required to open your plan.

I apply to open a CT JISA for:

#### Child details

|                                 |                               |   |
|---------------------------------|-------------------------------|---|
| Master <input type="checkbox"/> | Miss <input type="checkbox"/> | Child's first name(s) in full   |
| Child's surname                 |                               | Nationality   |
| Child's address                 |                               | Child's date of birth   |
|                                 |                               | National Insurance number (if they have one)  |
|                                 |                               |   |
| Postcode                        |                               | If National Insurance number not issued please tick this box <input type="checkbox"/> |

#### Registered Contact details

|                               |                           |
|-------------------------------|---------------------------|
| Title (Mr/Mrs/Miss/Ms/Other)  | First name(s) in full     |
| Surname                       |                           |
| Permanent residential address | Date of birth             |
|                               | National Insurance number |
| Postcode                      |                           |
| Nationality                   | Relationship to the child |
| Email address                 | Telephone                 |

You should be able to find your National Insurance number on a payslip, form P45 or P60, a letter from HM Revenue & Customs, a letter from the DWP, or pension order book.

- Children aged 16 or over can apply in their own name
- To open an account for a child you must be 16 or over and have parental responsibility for the child; you may be the child's natural parent, have legally adopted the child, or have been granted legal authority by the Courts

#### Data Protection

All personal information submitted with this application form will be treated in accordance with Columbia Threadneedle Management Limited's Privacy Policy, which is available at: [ctinvest.co.uk/privacy](http://ctinvest.co.uk/privacy). This privacy policy includes full details about the type of information we collect, what we use this information for, and your related rights.

In addition, the Key Features and Terms & Conditions document for the selected account contains a summary of the key information about how we process your personal information. Should you have any questions regarding how we process your personal information key contact information can be found both in the Privacy Policy and the Terms & Conditions document.

#### Marketing

We would like to provide you with details of financial services and products that we offer which we think you might find interesting.

If you would NOT like to receive such information, please tick this box ☐. If at any time you change your mind, please let us know by emailing us at [preferences@columbiathreadneedle.com](mailto:preferences@columbiathreadneedle.com).

## Part 2 Personal details – of donor (to be completed where the contributions are not being made by the Registered Contact)

Please ensure you supply all information requested below.

I wish to gift £  (cheque for lump sum) to the child detailed in Part 1 and/or £  (monthly savings – complete Part 6)

Please complete your details below

|                               |  |                                    |  |
|-------------------------------|--|------------------------------------|--|
| Title (Mr/Mrs/Miss/Ms/Other)  |  | First name(s) in full              |  |
| Surname                       |  | Nationality                        |  |
| Permanent residential address |  | Date of birth <input type="text"/> |  |
|                               |  | National Insurance number          |  |
| Postcode                      |  | <input type="text"/>               |  |
| Email address                 |  | Telephone                          |  |

Please note that this investment instruction must be signed by the Registered Contact in Part 5 of the form. I understand that this payment belongs to the account holder and I have no future claim over the investment. I understand that routine correspondence regarding this plan will be sent to the Registered Contact and only the Registered Contact can make investment decisions or changes to the account. I cannot receive information regarding this investment without the written authority of the Registered Contact.

Signature of person making contribution

Date

## Part 3 JISA annual management charge

The annual management charge payable to Columbia Threadneedle Management Limited is £25+VAT. This amount will be collected from your account in two equal instalments in April and October each year. This means that £12.50+ VAT will be collected in April and £12.50+ VAT collected in October.

If you would like to pay this charge by Direct Debit please tick the box below and complete the Direct Debit Form in Part 6. If you do not opt to pay the annual management charge via Direct Debit, the management charge will be paid out of any available cash in your account.

If your account does not have enough available cash to cover the management charge, we may need to sell your investments to cover the annual management charge.

☐ I would like to pay my management charge by Direct Debit (please complete Part 6).

## Part 4 Investment details

The minimum opening investment amount for a CT JISA is £1,000 as a lump sum. To open an account using this form, the opening investment needs to be made by cheque. You then have the option to save on a regular basis by Direct Debit.

### Step 1: Making the lump sum payment (mandatory)

Simply tell us how much you'd like to invest, and into which investment option(s), in the "Step 1: lump sum" column below. Cheques must be made payable to "Columbia Threadneedle Management Limited". There is no dealing charge if the account is opened and managed online at [ctinvest.co.uk/register](http://ctinvest.co.uk/register). If you would like to pay the lump sum by debit card, you can set up an account online at [ctinvest.co.uk/register](http://ctinvest.co.uk/register). There are no dealing charges when you invest online.

### Step 2: Monthly contributions (optional)

If you would also like to invest on a regular basis you can do so with monthly Direct Debit payments. In the 'Step 2: Optional Monthly Savings' column below, tell us the amount you'd like to invest and into which investment options. The minimum monthly Direct Debit is £25. You will need to complete the Direct Debit instruction in Part 6. There is no dealing charge on contributions made by Direct Debit.

### Step 3: Cash Sweep facility (optional)

Any cash remaining from your lump sum, or future deals including cash remaining from dividends reinvested, can be automatically invested monthly by nominating ONE investment option in 'Step 3: Cash sweep' below (as long as there is enough cash to buy at least one share in your chosen investment option). If you leave this blank, the cash will remain available on your account for future use. There is no dealing charge on shares bought through the Cash Sweep facility.

| Investment Option   | Step 1: Lump Sum<br>(minimum £1,000 required)<br>(mandatory) | Step 2: Monthly Savings<br>(optional) | Step 3: Cash Sweep<br>(optional)<br><small>Tick one option only if you'd like to<br/>activate this service</small> |
|---|--|---------------------------------------|--|
| European Assets Trust (ordinary shares)                     | £  | £                                     | <input type="checkbox"/>   |
| CT UK Capital and Income Investment Trust (ordinary shares) | £  | £                                     | <input type="checkbox"/>   |
| The Global Smaller Companies Trust (ordinary shares)        | £  | £                                     | <input type="checkbox"/>   |
| CT Global Managed Portfolio Trust (growth shares)           | £  | £                                     | <input type="checkbox"/>   |
| CT Global Managed Portfolio Trust (income shares)           | £  | £                                     | <input type="checkbox"/>   |
| CT Private Equity Trust (ordinary shares)                   | £  | £                                     | <input type="checkbox"/>   |
| F&C Investment Trust (ordinary shares)                      | £  | £                                     | <input type="checkbox"/>   |
| CT UK High Income Trust (Ordinary shares)                   | £  | £                                     | <input type="checkbox"/>   |
| CT UK High Income Trust (B shares)                          | £  | £                                     | <input type="checkbox"/>   |
| TR Property Investment Trust (ordinary shares)              | £  | £                                     | <input type="checkbox"/>   |
| <b>Total amount</b>   | £  | £                                     |  |

- If you start a Direct Debit, we will continue to make collections in future tax years until you cancel or change your instruction. We will, if necessary, reduce the monthly Direct Debit amount to the maximum allowed for this or future tax years to ensure that your total investments do not exceed the subscription limit.

### Application checklist

Please ensure:

- |  |   |
|--|---|
| <input type="checkbox"/> you have read and understood the Key Features of the CT JISA and Terms & Conditions brochure  | <input type="checkbox"/> you have signed the Declaration in Part 5  |
| <input type="checkbox"/> that a cheque for the lump sum is enclosed and it is made out to 'Columbia Threadneedle Management Limited'. Please remember to sign and date your cheque. Post-dated cheques will not be accepted. | <input type="checkbox"/> you do not detach any part of the form other than the Direct Debit Guarantee   |
| <input type="checkbox"/> if you are investing monthly, you have completed the Direct Debit mandate (Part 6)  | <input type="checkbox"/> that you have read the latest Key Information Document and Pre-Sales Cost & Charges Disclosure for the selected investment trust(s) and Savings Plan |

## Part 5 Declaration

I apply for a CT JISA for the tax year 

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 and any subsequent tax years until further notice. This does not mean that you are obliged to invest with us for future tax years but that your CT JISA will remain live until you provide notice to Columbia Threadneedle to close your account by instructing us to sell or transfer all investments in the account.

I wish to subscribe the total amount detailed in part 4 to this CT JISA for the tax year above.

### I declare that:

- I am 16 years of age or over
- I am the child/I have parental responsibility for that child
- I will be the Registered Contact for the JISA
- The child named in Part 1 will be the beneficial owner of the account investments
- The child is resident in the UK, or if not resident, a dependant of a UK Crown servant
- I have not subscribed and will not subscribe to another stocks and shares JISA for this child
- I am not aware that this child has another stocks and shares JISA
- I am not aware of other JISA subscriptions that will result in this child exceeding the annual limit
- I will not knowingly make subscriptions to JISAs for this child that will result in the subscription limit being exceeded for the tax year
- The child who will hold the JISA does not hold a Child Trust Fund

### I authorise Columbia Threadneedle Management Limited:

- to hold, or arrange a suitable third party to hold the child's subscriptions, JISA investments, interest, dividends and any other rights or proceeds in respect of those investments and cash;
- to make on the child's behalf any claims to relief from tax in respect of JISA investments
- I agree to be bound by the Key Features of the JISA and the Terms and Conditions and will promptly inform you of any changes in my circumstances
- I have read the latest Key Information Documents for the selected investment trust(s)
- I have read and understood the pre-sales cost disclosure for the selected investment trust(s) and Savings Plan
- I understand that this application is subject to acceptance by Columbia Threadneedle Management Limited
- I declare that the statements completed on this application are true to the best of my knowledge and belief

Signature – Registered Contact

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Date

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Columbia Threadneedle Management Limited  
PO Box 11114  
Chelmsford  
CM99 2DG

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| To the Manager | bank/building society |
| Address        |                       |
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To be detached and retained by the payer  
**The Direct Debit Guarantee**



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Columbia Threadneedle Management Limited will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Columbia Threadneedle Management Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Columbia Threadneedle Management Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when Columbia Threadneedle Management Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



**Columbia Threadneedle Management Limited**

\*0345 600 3030, 8.30am – 5.30pm, weekdays, calls may be recorded or monitored for training or quality purposes.

