

Transfer form

CT Child Trust Fund (CT CTF)

Please use this form if you would like to transfer a Child Trust Fund (CTF) you hold with another plan manager to the CT CTF. If your CTF has already matured, or is due to mature shortly, you should not complete this form but should complete a Columbia Threadneedle ISA Transfer form, which can be found at ctinvest.co.uk/documents

Please note, this form can only be completed by the Registered Contact.

Also, please note we are unable to accept any top-up payments to your CTF until your transfer is complete. We will send you confirmation once we have received the money from the previous CTF plan manager.

Before making your investments, please ensure that you have read the latest Key Information Documents (KIDs) or Key Investor Information Document (KIID) for your preferred investment(s), and the Pre-Sales Cost & Charges Disclosure for your savings plan and selected

investment(s). These documents can be found at ctinvest.co.uk/documents. Paper copies can be provided on request.

Please email our Investor Services Team at invest@columbiathreadneedle.com or call 0345 600 3030** if you have any queries.

Please complete this form in block capitals and black ink.

Please return the form to:

**Columbia Threadneedle Management Limited
PO Box 11114
Chelmsford
CM99 2DG**

24DLU/1
08/25

Part 1 Child's details

Child details

Master ☐	Miss ☐	Child's first name(s) in full 	Child's surname
Child's home address 		Child's date of birth 	
Postcode 		Nationality 	
Child's unique reference number ¹ 			

¹ The child's unique reference number was included in the original Government CTF voucher and should also be found on the annual CTF statement from your existing plan manager.

Part 2 Personal details (Registered Contact)

Please ensure the existing Registered Contact completes this form or your application will be rejected. Please ensure you supply your address, date of birth, nationality and National Insurance number – all are required to open your plan.

Title (Mr/Mrs/Miss/Ms/Other) 	First name(s) in full 	Surname
Permanent residential address 		Date of birth
Postcode 		Nationality
Telephone* 	National Insurance number 	
Email address 		

* Providing your telephone number will help us contact you quickly if there are any queries with this form.

You should be able to find your National Insurance number on a payslip, form P45 or P60, a letter from HM Revenue & Customs, a letter from the DWP or pension order book.

Data Protection

All personal information submitted with this application form will be treated in accordance with Columbia Threadneedle Management Limited's Privacy Policy, which is available at: ctinvest.co.uk/privacy. This privacy policy includes full details about the type of information we collect, what we use this information for, and your related rights.

In addition, the Key Features and Terms & Conditions document for the selected account contains a summary of the key information about how we process your personal information. Should you have any questions regarding how we process your personal information key contact information can be found both in the Privacy Policy and the Terms & Conditions document.

Marketing

We would like to provide you with details of financial services and products that we offer which we think you might find interesting. **If you would NOT like to receive such information, please tick this box** ☐. If at any time you change your mind, please let us know by emailing us at preferences@columbiathreadneedle.com.

Part 3 Investment details

You can transfer to either a shares account or a stakeholder account.

I wish to invest in a CT Child Trust Fund – shares account ☐ Go to part 3a, 3c, then parts 4, 5 and part 6 if applicable

I wish to invest in a CT Child Trust Fund – stakeholder account ☐ Go to part 3b, 3c, then parts 4, 5 and part 6 if applicable

Part 3a Shares account

The minimum opening investment amount that can be transferred into a CT CTF is £1,000. If the amount transferred is below £1,000 the application will be rejected.

Step 1: Allocation of investment (mandatory)

Let us know how to invest the transfer proceeds when they are received, ensuring that the overall total adds up to 100%. There is no dealing charge if the account is opened and managed online at ctinvest.co.uk/register, or for joint owners where the account cannot be managed online.

Step 2: Setting up a Cash Sweep facility (optional)

Any cash remaining from your lump sum, or future deals including cash remaining from dividends reinvested, can be automatically invested monthly by nominating ONE investment option in 'Step 2: Cash Sweep' below (as long as there is enough cash to buy at least one share in your chosen investment option). If you leave this blank, the cash will remain available on your account for future use. There is no dealing charge on shares bought through the Cash Sweep facility.

Investment Option	Step 1: % amount	Step 2: Cash Sweep (optional) Tick one option only if you'd like to activate this service
European Assets Trust (ordinary shares)		☐
CT UK Capital and Income Investment Trust (ordinary shares)		☐
The Global Smaller Companies Trust (ordinary shares)		☐
CT Global Managed Portfolio Trust (growth shares)		☐
CT Global Managed Portfolio Trust (income shares)		☐
CT Private Equity Trust (ordinary shares)		☐
F&C Investment Trust (ordinary shares)		☐
CT UK High Income Trust (Ordinary shares)		☐
CT UK High Income Trust (B shares)		☐
TR Property Investment Trust (ordinary shares)		☐

If you're considering making an investment into European Assets Trust, please be advised the Board has announced proposals to combine with The European Smaller Companies Trust PLC. Find out more at www.europeanassets.co.uk

Part 3b Stakeholder account

Transfers into the stakeholder account will be invested in the CT FTSE All-Share Tracker Fund. Please tick here to confirm. ☐

I have read the Key Investor Information Document (KIID) for the CT FTSE All-Share Tracker 2 Acc Fund and the Pre-Sales Cost & Charges Disclosure for the CTF Stakeholder Account'. Please tick here to confirm. ☐

Part 3c Annual management charge

The annual management charge payable to Columbia Threadneedle Management Limited for the CTF Shares Account is £25+ VAT. This amount will be collected from your account in two equal instalments in April and October each year. This means that £12.50+ VAT will be collected in April and £12.50+ VAT collected in October.

The annual management charge payable to Columbia Threadneedle Management Limited for the CTF Stakeholder Account is 0.7%, which is collected in January.

If you would like to pay this charge by Direct Debit please tick the box below and complete the Direct Debit Form in Part 6.

If you do not opt to pay the annual management charge via Direct Debit, the management charge will be paid out of any available cash in your account.

If your account does not have enough available cash to cover the management charge, we may need to sell your investments to cover the annual management charge.

☐ I would like to pay my management charge by Direct Debit (please complete Part 6).

Part 4 Declaration

- I declare that the information on this completed application form is correct to the best of my knowledge and belief.
- I confirm that I have read the Key Features of the CT CTF.
- I understand and accept that this transfer application is made on the basis of and subject to the current CT CTF Terms & Conditions.
- I am 16 years of age or over.
- I have full parental responsibility for the child or I am the child (aged 16 or over).
- I confirm that I am the Registered Contact with the existing plan manager and I will be the Registered Contact for this CTF.
- I authorise Columbia Threadneedle to hold the child's contribution, subscriptions, CTF investments, interest, dividends and any other rights or proceeds from His Majesty's Revenue & Customs (HMRC) in respect of those investments and cash and to make on behalf of the child any claims to relief from tax in respect of CTF investments.
- I confirm that I have read the latest Key Information Documents for the selected investment trust(s) and in the case of an application for a Stakeholder CTF account I have seen the current Key Investor Information Document for the CT FTSE All-Share Tracker Fund (Share Class 2 Accumulation).
- I have read and understood the Pre-Sales Cost & Charges Disclosure(s) for the savings plan and selected investment(s).

Signature

Date

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Part 5 Transfer details – instruction form

Please complete the details of the CTF plan manager you are transferring from and sign the box below.

Name of existing plan manager (company)

CTF account number

Existing plan manager's address

	Postcode

Child's name

Date of birth

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Child's unique reference number (from voucher)

Child's address

	Postcode

Please state the estimated mount of money to be transferred

£

Registered contact

Title (Mr/Mrs/Miss/Ms/Other)

First name(s) in full

Surname

Registered contact's address

	Postcode

- I hereby instruct you to sell any investments within my plan immediately and transfer the proceeds, together with any interest, dividends, rights and any other cash within my plan (less any amount you are entitled to keep under the terms of the account), to Columbia Threadneedle Management Limited, PO Box 11114, Chelmsford, CM99 2DG.
- The total amount of money to be transferred is [box allowing enough space monetary amount to be included - at the start of the box include '£']
- I also authorise you to provide Columbia Threadneedle Management Limited with all such relevant information relating to my account as it may require.

Signature

Date

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Part 6 Instruction to your bank/building society to pay your annual management charge by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Columbia Threadneedle Management Limited
PO Box 11114
Chelmsford
CM99 2DG



Name(s) of account holder(s)

Bank/building society account number

Branch sort code

Name and full postal address of your bank or building society
To the Manager, name of bank or building society

Address

																		Postcode	

Service User Number

2	7	8	6	0	1
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Reference number (for office use only)

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Please pay Columbia Threadneedle Management Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with Columbia Threadneedle Management Limited and, if so, details will be passed electronically to my bank/building society.

Signature

Date

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Banks and Building Societies may not accept Direct Debit instructions for some types of account.

To be detached and retained by the payer

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Columbia Threadneedle Management Limited will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Columbia Threadneedle Management Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Columbia Threadneedle Management Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when Columbia Threadneedle Management Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



Columbia Threadneedle Management Limited

** 0345 600 3030, 9.00am - 5.00pm, weekdays, calls may be recorded or monitored for training and quality purposes.

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