# Top-up form



# **CT Junior Investment Account**

You can:

- Add a lump sum
- Start a new Direct Debit, or change the amount you invest in an existing one
- Add to an existing investment

If you have any queries email investor.enquiries@ columbiathreadneedle.com or call 0345 600 3030. To open a new account, you should download a full application pack from ctinvest.co.uk.

Please ensure that you have read the latest Key Information Documents (KIDs) for your preferred investment(s), and the Pre-Sales Cost & Charges Disclosures for your savings plan and selected investment(s). These documents can be found at ctinvest.co.uk/privacy. Paper copies can be provided on request.

Please complete this form in block capitals and black ink.

Please return the form to:

Columbia Threadneedle Management Limited PO Box 11114 Chelmsford CM99 2DG

> 21DLU/1 07/22

Part 1 Investment Det	ails		
Are you the Registered Account Holder?		and complete parts 2, 4 and 5 (and 6 if you are saving monthly) and complete parts 2-5 (and 6 if you are saving monthly)	
Account number	Designation (if applicable)		
Initials or name of child		Child's date of birth	
Part 2 Personal details	s of account holder		
•	r, complete your details here. Ider, complete the details of the first named holder h	nere and then complete your details as the Donor in Part 3.	
Title (Mr/Mrs/Miss/Ms/Other)* First name(s) in full*		Surname*	
Permanent residential address	(including postcode)*		
		Postcode	
Country	Date of birth*	National Insurance number*	
Telephone	Email address	Nationality*	

Providing your telephone number will help us contact you quickly if there are any queries with this form.

#### Part 3 Personal details – donor only

Please ensure you supply all information requested below – all fields marked with an \* are required. You only need to complete this section if you are not a named account holder.

$\label{eq:title_model} Title (Mr/Mrs/Miss/Ms/Other)* First name(s) in for the last constant of the constant of the last constan$	Surname*	
Permanent residential address (including postcod	e)*	
		Postcode
Country	Date of birth*	National Insurance number*
Telephone	Email address	Nationality*
Providing your telephone number will help us cont	act you quickly if there are any queries with this fo	orm.
Relationship of donor to account holder		
Account number (if existing account holder)		

In order to comply with UK money laundering legislation, we are required to verify the identities of any persons that make contributions where applicable. If you have not previously made contributions to this account, we will attempt to do this electronically. If the electronic check is unsuccessful we will need to return the payment together with a request for documentary evidence of identity.

#### **Data Protection**

All personal information submitted with this application form will be treated in accordance with Columbia Threadneedle Management Limited's Privacy Policy, which is available at: ctinvest.co.uk/privacy. This privacy policy includes full details about the type of information we collect, what we use this information for, and your related rights. In addition, the Key Features and Terms & Conditions document for the selected account contains a summary of the key information about how we process your personal information. Should you have any questions regarding how we process your personal information key contact information can be found both in the Privacy Policy and the Terms & Conditions document.

#### Marketing

We would like to provide you with details of financial services and products that we offer which we think you might find interesting. If you would NOT like to receive such information, please tick this box . If at any time you change your mind, please let us know by emailing us at preferences@

#### Part 4 Investment details

#### To make a lump sum

Tell us how much you'd like to invest, and into what fund(s), in the "Lump Sum" column below. The minimum lump sum is £100. There is a dealing charge of £12 for each fund selected.

#### To change an existing direct debit

Tell us the new TOTAL amount you'd like to invest, and into what fund(s), in the "Monthly Savings" column below. The minimum direct debit is £25. There is no dealing charge on contributions made by direct debit. We will change your direct debit to the new amount – you do not need to complete a direct debit instruction.

#### To set up a new direct debit

Tell us how much you'd like to invest, and into what fund(s), in the "Monthly Savings" column below. The minimum direct debit is £25. There is no dealing charge on contributions made by direct debit. You will need to complete the Direct Debit instruction overleaf in Part 6 and and provide proof of your bank/building society details with this form. We can accept a pre-printed pay-in slip or a cancelled cheque.

Trust name	SEDOL Code (for office use only)	Lump Sum	Monthly savings
European Assets Trust (ordinary shares)	BHJVQ59	£	£
CT UK Capital and Income Investment Trust (ordinary shares)	0346328	£	£
Balanced Commercial Property Trust (ordinary shares)	B4ZPCJ0	£	£
The Global Smaller Companies Trust (ordinary shares)	BKLXD97	£	£
CT Global Managed Portfolio Trust (growth shares)	B2PP252	£	£
CT Global Managed Portfolio Trust (income shares)	B2PP3J3	£	£
CT Private Equity Trust (ordinary shares)	3073827	£	£
F&C Investment Trust (ordinary shares)	0346607	£	£
CT UK High Income Trust (ordinary shares)	B1N4G29	£	£
CT UK High Income Trust (B shares)	B1N4H59	£	£
CT UK High Income Trust (units)	B1N4H93	£	£
CT Property Trust Limited (ordinary shares)	B012T52	£	£
TR Property Trust (ordinary shares)	0906409	£	£
ICG Enterprise Trust (ordinary shares)*	0329200	£	£
UIL Limited ORD 10P (DI)*	BZ4BVN3	£	£
*Top ups can be made by existing investors in these trusts only	/ Total amount	£	£

Lump sums must be paid by cheque made payable to 'Columbia Threadneedle Management Limited'. If the cheque has not been drawn from a
personal chequebook (i.e. a bank or building society draft) please ensure that your bank/building society have endorsed the reverse.

# Part 5 Declaration and signature

I understand these instructions will be processed in accordance with the Terms & Conditions of the CT Junior Investment Account.

I understand that this payment belongs to the account holder and I have no future claim over the investment. I understand that routine correspondence regarding this plan will be sent to the account holder and only the account holder(s) can make changes to the account. I cannot receive information regarding this investment without the written authority of the account holder.

Signature of person making contribution				
	Date			
I confirm that I have read the latest Key Information Documents (KID) for the selected investment trust(s).  I confirm that I have read and understood the Pre-Sales Cost & Charges Disclosure for the selected investment trust(s) and savings plan.				
Signature of account holder	1			
	Date			





Please fill in the whole form using a ball point pen and send it to:

Columbia Threadneedle Management Limited PO Box 11114 Chelmsford CM99 2DG

Name(s) of account holder(s)	Reference number (for office use only)			
	Please pay Columbia Threadneedle Management Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.			
Bank/building society account number	I understand that this instruction may remain with Columbia Threadneedle Management Limited and, if so, details will be passed electronically to my bank/building society.			
Branch sort code				
Name and full postal address of your bank or building society	Signature(s)			
To the Manager bank/building society				
Address				
	Date			
Postcode				

Service user number

2,7,8,6,0,1

### To be detached and retained by the payer

Banks and building societies may not accept Direct Debit instructions for some types of account.



## The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Columbia Threadneedle Management Limited will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Columbia Threadneedle Management Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Columbia Threadneedle Management Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay it back when Columbia Threadneedle Management Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



# Columbia Threadneedle Management Limited

0345 600 3030, 9.00am - 5.00pm, weekdays, calls may be recorded or monitored for training and quality purposes.