

**Threadneedle Pensions
Limited**

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columbiathreadneedle.com

10 November 2023

Dear Policyholder,

Threadneedle Pensions Limited ('TPEN') - Important changes

We are writing to advise you that TPEN has appointed SS&C Financial Services Europe Ltd ("SS&C") to provide third-party administration services including client servicing, registration and dealing services for TPEN funds subject to regulatory approval by the Prudential Regulation Authority.

Link Fund Administrators Limited ("Link") has provided a good service to TPEN over many years. However, as we approach the end of our contract with Link, we have made the decision to consolidate services with SS&C, our main provider for third-party administration.

Why are we making these changes?

Following a review of service providers, TPEN has determined that SS&C is the most suitable administrator for these funds. SS&C has a proven track record in asset servicing and already provides third-party administrative services for other Columbia Threadneedle product ranges.

What does this mean for policyholders?

As a policyholder investing in the TPEN funds range, this letter is providing you with notice of the change. We are working with Link & SS&C towards an effective date, which will not be earlier than February 2024. We will confirm the exact date as soon as possible.

To ensure that the transition from Link to SS&C is as seamless as possible, we will provide you with further details of the change, including your new policy account number, the new administrator's full contact details, and the new bank account details for dealing purposes, closer to the effective date.

If you have any further questions in the meantime, please contact your relationship manager or clientservices@columbiathreadneedle.com.

Yours faithfully,



David Logan

Chief Operating Officer