

Threadneedle Pensions Limited

ICS Department
PO Box 12381
Chelmsford CM99 2ET
T: 0330 123 3779*
Overseas: +44 (0)1268 447 421*

columbiathreadneedle.com

Dear Policyholder,

Threadneedle Pensions Limited ('TPEN') - Important administrative change.

Following our letter dated 10 November 2023 regarding the planned transition of third-party administrative services from Link Fund Administrators Limited ("Link") to SS&C Financial Services Europe Limited ("SS&C"), we are pleased to share further important details with you.

The effective date of this change is 4 March 2024

The transition from Link to SS&C is set to take place between 1 March 2024 and 4 March 2024. The last day of dealing through Link is 1 March 2024, the first day of dealing through SS&C is 4 March 2024. Other preparatory activity will be undertaken before those dates to ensure a smooth transition.

New Contact Details effective from 4 March 2024

For registration and dealing:

Email address for enquiries: columbiathreadneedle.ics@uk.sscinc.com

Email address for dealing instructions: TPENicsemaildealing@uk.sscinc.com

Telephone: UK: t: 0330 123 3779 | International +44 (0)1268 447 421

Postal address: Threadneedle Pensions Limited
ICS Department
PO Box 12381
Chelmsford
CM99 2ET

New Bank Account Details

For dealing:

Account Name: Threadneedle Pensions Dealing Acc
BIC: BOFAGB22
IBAN: GB51BOFA16505088846012
Sort Code: 16-50-50
Account number: 88846012
BACs Payments: Sort Code: 30-16-35

Cheque Payments are not accepted.

Threadneedle Pooled Pension Funds Key Features Document and Threadneedle Guest Pooled Pension Fund Key Features Document

We have enclosed the revised Key Features Documents, effective January 2024. This includes the above new contact details, for use from 4 March 2024. The current contact details can also be found in the Key Features Documents and should be used up to and including the 1 March 2024. Please see the attached flyer with these details.

We have also included a Q&A document containing additional information on the transition to SS&C.

Further information

If you have any further questions, please contact us at clientservices@columbiathreadneedle.com.

Yours faithfully,



Joseph Vullo

Chief Executive Officer

Threadneedle Pensions Limited